



Our Scanning Services include:

Business record scanning

Legacy oversize drawings

HR record scanning

EOB (explanation of benefits) scanning

Medical record scanning

Student record scanning

Corporate legal scanning

Paper files take up valuable space in your office, make collaboration difficult, and present security issues. Let Avalon transform your organization's most important documents into an easily searchable database, which gives your team the ability to quickly access crucial documents safely, from anywhere, at any time. This is especially important if you have remote workers who, otherwise, may have difficulty accessing important files from home.

Our experts will electronically organize your documents, allowing you to categorize, search, annotate, and distribute your documents within seconds. For large scanning jobs, you'll receive a monthly progress report that keeps you informed of the project, and lists which documents have been processed.

Going digital allows your company to:

- Consolidate records from multiple locations
- Capture legacy/historical documents
- Streamline information and workflow to increase staff efficiency and productivity
- Allow instant access and visibility
- Reduce risk of lost or misfiled documents
- Improve document security
- Reclaim office space

Onsite Scanning Services

If your documents contain sensitive information – such as personally identifiable information (PII) or protected health information (PHI) – and cannot leave your organization, Avalon will bring our people, processes, and technology directly to you, and work on location.

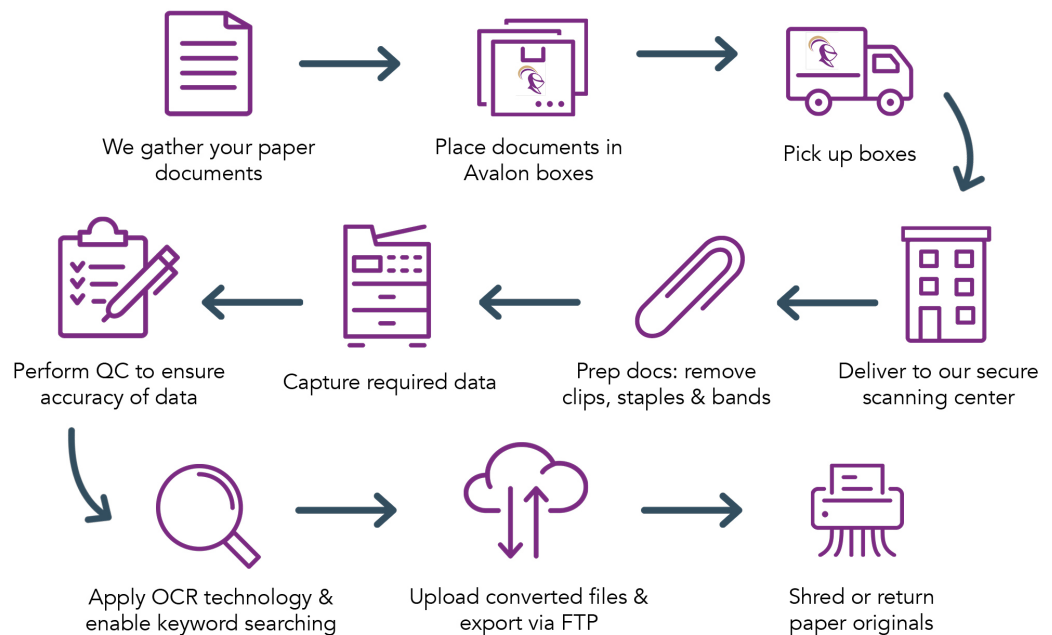
Managed Document Scanning

Our experts can also customize a managed document scanning solution for your current and future scanning needs on a daily, weekly, or monthly basis, so your organization can run more efficiently, and you can save time and money.

Avalon's Proven Process

Our comprehensive document scanning operations run like a manufacturing process that converts your paper documents into digital replicas that can be accessed anywhere, anytime, by anyone on your team.

Avalon keeps your data completely private and protected while within our care. And, through our state-of-the-art, high-speed scanners, your job will be processed efficiently and effectively.



Why Avalon?

We take security and confidentiality seriously. At Avalon, a HIPAA-compliant service provider, we routinely handle sensitive information, from confidential documents to private electronic data. That's why all our locations are secure facilities and not open to the general public.

We guarantee the highest level of quality control. We have several QC standard operating procedures in place to ensure the highest quality work (like checking every single scan against the original), and each of our team members is trained specifically to find and eliminate errors. We go above and beyond to make sure your project is accurate, so you don't have to think twice about it.

We provide five-star service with every interaction. Avalon's 92 lifetime Net Promoter Score (NPS), which is based on more than 5,000 survey responses, demonstrates our unwavering client support. Every day, we do everything we can to exceed your expectations and deliver the best service in the industry.

QUESTIONS?

For more information, please contact:

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